

Date	January 27, 2016	Regular Meeting	High School Career Center	Albert J. Wank
		Kind of Meeting	Where Held	Presiding Officer
Members Present	Albert J. Wank			Members Absent
Christopher Bentz	Michael Naradko, Sr.			Robert Keifer
Gretchen R. Ulmer	Scott Hunyara			
Albert D. Marazas	Sarah Newton			
Kevin E. Wigoda				

The regular monthly meeting of the Minersville Area Board of Education was held in the Career Center of the Junior-Senior High School on Monday evening, January 27, 2016. The meeting was called to order by President Albert J. Wank at 7:10 PM.

On roll call, the following responded: Albert J. Wank, Gretchen R. Ulmer, Albert D. Marazas, Kevin E. Wigoda, Christopher Bentz, Scott Hunyara, Michael Naradko, Sr. and Sarah Newton.

Others present: Carl G. McBreen, Superintendent; James Grabusky, High School Principal; James Yacobacci, Elementary Principal; Mary Ann Wynosky, Special Education Supervisor, and Nicholas A. Quinn, District Solicitor.

The Pledge of Allegiance was recited.

AGENDA

MOTION - by Marazas, seconded by Wigoda to approve the minutes of the regular meeting of November 24, 2015. Motion carried on a voice vote.

Approve Regular Meeting Minutes of 11/24/2015

MOTION - by Bentz, seconded by Naradko to approve the minutes of the regular meeting of December 8, 2015. Motion carried on a voice vote.

Approve Regular Meeting Minutes of 12/08/2015

MOTION - by Marazas, seconded by Hunyara to approve the minutes of the special meeting of December 21, 2015. Motion carried on a voice vote.

Approve Special Meeting Minutes of 12/21/2015

MOTION - by Wigoda, seconded by Naradko to approve the Athletic Committee Meeting Minutes of January 6, 2016. Motion carried on a unanimous voice vote.

Approve Athletic Committee Minutes of 01/06/2016

Mr. McBreen began the agenda by acknowledging January as School Director Month. He presented individual certificates of appreciation to each board member, stating that their services are greatly appreciated and read the PSBA School Director resolution.

Presentation of Certificates - School Director Month

MOTION - by Bentz, seconded by Hunyara to approve the following "Use of Facility" requests approved by the Superintendent under standing policy:

Approve Use of Facilities requests

- a. 02/25/2016 – 02/29/2016 – Minersville Area Youth Basketball 3rd/4th grade tournament – High School Gymnasium, Elementary and/or Llewellyn Gymnasiums in the event of conflicts – varies according to schedule; 5:00 PM – 9:00 PM. 02/29/2016 will only be used in the event of inclement weather.
- b. 03/03/2016 – 03/07/2016 - Minersville Area Youth Basketball 5th/6th grade tournament – High School Gymnasium, Elementary and/or Llewellyn Gymnasiums in the event of conflicts – varies according to schedule; 5:00 PM – 9:00 PM. 03/07/2016 will only be used in the event of inclement weather.
- c. 02/17/2016 – 02/18/2016 – Branch/Miners Teener League Baseball sign-ups – Llewellyn Gymnasium – 5:00 PM – 7:00 PM both nights.
- d. 02/09/2016 – Minersville Area Youth Basketball – Elementary Center Auditorium to host a meeting with surrounding area youth program leaders – 5:45 PM – 7:15 PM.

All voted in favor on a voice vote. Motion carried.

MOTION - by Marazas seconded by Ulmer to approve payment for credits earned to:

- a. Addie Billingham – 3 credits @ \$438 = \$1,314
- b. Natalie Apellaniz – 3 credits @ \$438 = \$1,314
- c. Julianne Vuksta – 4 credits @ \$805 = \$3,220
- d. Susan Kupres – 6 credits @ \$438 = \$2,628
- e. Brandon Oakill – 3 @ \$560 = \$1,680
- f. Jose Urquiza – 6 credits @ \$470 = \$2,820
- g. Charlene Rarick-Knauss – 6 credits @ \$470 = \$2,820
- h. Jamie Rizzardi – 3 credits @ \$100 = \$300
- i. Shane Spotts – 3 credits @ \$470 = \$1,410
- j. Carl McBreen – 3 credits @ \$1,057.98 = \$3,173.95
- k. Hannah Rittle – 3 credits @ \$438 = \$1,314
- l. Patrick Mason – 12 credits @ \$438 = \$5,256
- m. Lisa Frantz – 6 credits @ \$438 = \$2,628

Approve payment of credits earned

All voted in favor on a a roll call vote. Motion carried.

MOTION - by Bentz, seconded by Newton to approve the following salary step placement for a professional employee:

- a. Miss Hannah Rittle – B003 +15 = \$38,300
- b. Mrs. Charlene Rarick-Knauss - B002 + 15 = \$36,950
- c. Mr. Jose Urquiza – M007 = \$46,650

Salary Step increases

All in favor by roll call vote. Motion passed.

MOTION - by Newton, seconded by Marazas to approve a six (6) week recreational program for Minersville Boys' Baseball beginning January 25, 2016, Monday through Friday from 4:00 PM – 5:30 PM in the Elementary Center Gymnasium, Supervisor: Del Hauck at a salary of \$100.

Rec. Program approved - Boys Baseball

On roll call vote, all voted in favor. Motion passed.

MOTION - by Ulmer, seconded by Hunyara to record in minutes the donation of The Day the Crayons Came Home to the Llewellyn Early Childhood Center Library by Mrs. Deborah Orlowsky and Mrs. Maria Glore in memory of Lauren Lee Murphy.

Library Donation

All members voted in favor on a unanimous voice vote. Motion carried.

MOTION - by Naradko, seconded by Bentz to record in minutes the donation of Goodnight, Already! to the Llewellyn Early Childhood Center Library by Mrs. Deborah Orlowsky and Mrs. Maria Glore in memory of Edward Eliot Davis, Jr.

Library Donation

All members voted in favor on a unanimous voice vote. Motion carried.

MOTION - by Naradko, seconded by Ulmer to approve the 2016-2017 school calendar as per enclosed.

2016-2017 Calendar approved

All voted in favor on a voice vote. Motion carried.

MOTION - by Ulmer, seconded by Wigoda to approve Title I Parent Involvement Plan revisions effective December 11, 2015.

Revised Parent Involvement Plan

On voice vote, all voted in favor. Motion carried.

MOTION - by Naradko, seconded by Hunyara to grant permission to the Minersville Area Band & Choir Association for Atkinson Contracting to make repairs to the roof and deteriorating walls of their concession stand located under the home bleachers. Cost of repairs will be paid entirely by the Club.

Atkinson Contracting - repairs to Band & Choir concession stand

All in favor on a unanimous voice vote. Motion carried.

MOTION - by Ulmer, seconded by Wigoda to approve Mr. Kevin Gee, a Kutztown student, to do an internship in the Guidance Department one time per week through the end of the 2015-2016 school year.

K. Gee internship

All voted in favor on a voice vote. Motion carried.

MOTION - by Newton, seconded by Wigoda to record receipt of Notice of Repository Sale and authorize sale to proceed without objection by Minersville Area School District the following parcels and listed amounts:

Repository Sale

- | | | | | |
|----|----------------|-----------------|-------------|---------|
| 1. | 05-05-0037.000 | 344 Valley Road | Cass Twp. | \$1,050 |
| 2. | 11-02-0044.000 | 187 Valley Road | Foster Twp. | \$1,315 |

On a roll call vote, all voted in favor; Motion passed.

MOTION - by Hunyara, seconded by Naradko to acknowledge notice without objection of Cass Township Petition as conservator for the sale of Tax Parcels 05-16-0074.000 and 05-16-0075.000.

Conservator Tax Parcels

On a voice vote, all voted in favor. Motion passed.

MOTION - by Marazas, seconded by Wigoda to acknowledge notice without objection of Private Sale on parcel 52-02-0654.000, Lot & Improvement, 102 North Second Street for \$300 by Angela Haas.

Private Sale Parcels

Motion passed on a unanimous voice vote.

MOTION - by Bentz, seconded by Hunyara to record in minutes receipt of the National Energy Foundation mini-grants to the following 2nd grade teachers for their participation in the energy program and achieving the required incentives as follows:

Mini-grants awarded

- | | | |
|----|----------------|-------|
| a. | Jaclyn Foster | \$100 |
| b. | Jolene Gretsky | \$100 |

On a voice vote, all voted in favor. Motion passed.

MOTION - by Naradko, seconded by Bentz to approve retro-active to January 1, 2016 a revised travel reimbursement rate of 53 cents. NOTE: IRS rate (\$.54) minus \$.01 per negotiated contract.

Travel reimbursement rate set

On a voice vote, all voted in favor. Motion passed.

MOTION - by Newton, seconded by Bentz to renew pest control contract for District Cafeteria areas with Laudeman Pest Control, Minersville, PA from 02/01/2016 to 6/30/2017 at \$2,582.10. NOTE: 02/01/2015 - 01/31/2016 was \$1,724.50.

Laudeman Pest control contract

On roll call vote, all in favor. Motion carried.

MOTION - by Ulmer, seconded by Wigoda to record in minutes 2015 Real Estate Tax Collection Report. See attached.

Real Estate Tax
Collection Report

On roll call vote, all in favor. Motion carried.

MOTION - by Hunyara, seconded by Wigoda to exonerate the following tax receivers from further tax collection efforts relative to 2015 Schuylkill County Real Estate Duplicate:

Exonerate Tax
Collectors on 2015
duplicates

- a. Mrs. Gail Bedford, Branch Township
- b. Mrs. Ann Marie Studlack, Cass Township
- c. Mrs. Lisa Michelcavage, Foster Township
- d. Mrs. Julianne Kowalchick, Minersville Borough
- e. Mr. Joseph Craig, Reilly Township

All voted in favor on a voice vote; motion carried.

MOTION - by Marazas, seconded by Wigoda to record in minutes receipt of single audit by Jones & Company, Pottsville, PA of financial transactions for fiscal 2014-2015. Copy attached.

2014-2015 Single
Audit

Motion was carried on a unanimous roll call vote.

MOTION - by Ulmer, seconded by Bentz to approve additions to the 2015-2016 Guest Teacher Substitute List:

Guest Teacher -
Substitute List

- a. Tracey Lang – Exercise Physiology – All Levels
- b. Melinda Towers – Business Administration – All Levels

Motion was carried on a unanimous voice vote.

MOTION - by Hunyara, seconded by Wigoda to appoint the following to Extra-Curricular staff positions for Boys' Baseball for the 2015-2016 season based on recommendation of the Athletic Director:

Extra-Curricular -
Baseball

<u>Position</u>	<u>Name</u>	<u>Salary</u>
Assistant Baseball Coach	Jonathan Marazas	\$2,409

Mr. Marazas abstained from the vote. All remaining members voted in favor on a voice vote.

Motion carried.

MOTION - by Marazas, seconded by Ulmer to appoint the following to Extra-Curricular staff positions for Boys' Baseball for the 2015-2016 season based on recommendation of the Athletic Director:

Extra-Curricular -
Baseball

<u>Position</u>	<u>Name</u>	<u>Salary</u>
Head Baseball Coach	Delbert Hauck	\$3,863
Assistant Baseball Coach	Joel Motuk	2,409
	Shane Spotts	2,409
	Bryan Skosnick	Volunteer

All in favor on a voice vote. Motion carried.

MOTION - by Newton seconded by Hunyara to appoint the following to Extra-Curricular staff positions for the Annual Musical for the 2015-2016 season based on recommendation of the Athletic Director:

Extra-Curricular -
Musical

<u>Position</u>	<u>Name</u>	<u>Salary</u>
Annual Play Assistant	Charlene Rarick-Knauss	\$ 578

On a unanimous voice vote, motion passed.

MOTION - by Naradko, seconded by Hunyara to appoint the following to Extra-Curricular staff positions for Girls' Softball for the 2015-2016 season based on recommendation of the Athletic Director:

Extra-Curricular -
Softball

<u>Position</u>	<u>Name</u>	<u>Salary</u>
Head Softball Coach	David Homa	\$3,863
Assistant Softball Coach	Martin Brophy	2,409
	Jared Homa	2,409
	Jamie Kuehn	2,409
	Shannon Brophy	Volunteer
	David Ebert	Volunteer
	Todd Rizzardi	Volunteer
	Jill Atkinson	Volunteer
	Laykin Hughes	Volunteer

All in favor on a voice vote. Motion carried.

MOTION - by Hunyara, seconded by Bentz to appoint the following to Extra-Curricular staff positions for Track & Field for the 2015-2016 season based on recommendation of the Athletic Director:

Extra-curricular -
Track & Field

<u>Position</u>	<u>Name</u>	<u>Salary</u>
Head Track & Field Coach	Jason Burgess	\$2,734
Assistant Track & Field Coach	Jennifer Burgess	2,139
	Bridget Dougherty	2,139
	Brandon Oakill	2,139
	John Ruch	Volunteer
	Samantha Melusky	Volunteer
	Craig Lowther	Volunteer
	Samantha Kostishak	Volunteer
	Kevin Dougherty	Volunteer
	James Deichert	Volunteer

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by Ulmer to appoint the following to Extra-Curricular staff positions for Football for the 2016-2017 season based on recommendation of the Athletic Director:

Extra-Curricular -
Football

<u>Position</u>	<u>Name</u>	<u>Salary</u>
Assistant Football Coach	Rick Jones	TBA with 2016-17 Budget

Three members voted nay; Hunyara, Wank, Naradko. Remaining five member voted aye. Motion carried.

MOTION - by Marazas, seconded by Naradko to appoint the following to Extra-Curricular staff positions for Football for the 2016-2017 season based on recommendation of the Athletic Director:

Extra-Curricular -
Football

<u>Position</u>	<u>Name</u>	<u>Salary</u>
Assistant Football Coach	Joel Motuk	TBA with 2016-17 Budget
	Jason Campbell	TBA with 2016-17 Budget

David Shiffer	TBA with 2016-17 Budget
John Ruch	TBA with 2016-17 Budget
Scott Schwalm	TBA with 2016-17 Budget
Eric Leymeister	TBA with 2016-17 Budget
Nicholas Melusky	Volunteer
Russell Horoschak	Volunteer

All in favor on a voice vote. Motion carried.

MOTION - by Naradko, seconded by Ulmer to appoint the following to Extra-Curricular staff positions as Class Advisors for the remainder of the 2015-2016 school year:

<u>Position</u>	<u>Name</u>	<u>Salary</u>
Co-Advisor, Class of 2020	Rich Dry	Volunteer
Co-Advisor, Class of 2020	Melissa Zula	Volunteer
Co-Advisor, Class of 2021	Kristi Adams	Volunteer
Co-Advisor, Class of 2021	Jennifer Andruchek	Volunteer

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by Bentz to record in minutes completion and filing of Affordable Care Act Forms 1095-C as required.

ACA Forms 1095-C filed

All in favor on a voice vote. Motion carried.

MOTION - by Wigoda, seconded by Naradko to record in minutes payment in the amount of \$5,025.68 on January 12, 2016 for the Transitional Reinsurance Program fee as regulated under the Affordable Care Act to the Federal Government agency, Pay.gov.

Transitional Reinsurance fee paid

On a roll call vote, all voted in favor; Motion carried.

SUPPLEMENTAL AGENDA

MOTION - by Ulmer, seconded by Hunyara to approve proper signatures to the Schuylkill Technology Center Secondary Budget resolution for the 2016-2017 fiscal year.

2016-2017 Schuylkill Technology Secondary Budget

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by Ulmer to authorize Superintendent to pursue investigating PA grant, Pre-K Counts, as initiated by the IU #29.

Pre-K Counts

All in favor on a voice vote. Motion carried.

MOTION - by Wigoda, seconded by Ulmer to approve the request to change the regular monthly meeting of the Board of Education from Wednesday, February 24, 2016 to Monday, February 22, 2016 at 7:00 PM in the Career & Counseling Center.

February meeting date changed

All in favor on a voice vote. Motion carried.

MOTION - by Bentz, seconded by Newton to authorize Superintendent to sign contract with Transfinder, software to aide in bus routing, through June 30, 2017. Cost not to exceed \$8,000.

Transfinder - Bus Route Software

On a roll call vote, all in favor. Motion carried.

MOTION - by Marazas, seconded by Naradko to authorize ePay program for automated payroll receipts through the CSIU at an annual cost of \$750.

ePay purchased

All in favor on a roll call vote. Motion passed.

STAFF REPORTS

Staff Reports

Staff reports were highlighted for the Board.

FINANCIAL STATEMENTS

MOTION - by Marazas, seconded by Ulmer to approve the Treasurer's Report as prepared and submitted. On roll call - all voted yes; Motion passed.

Treasurer's Report

MOTION - by Wigoda, seconded by Naradko to ratify the payment of bills from the General Fund in the amount of \$2,774,633.24; Cafeteria Account in the amount of \$146,486.59; 21st CCLC - Schuylkill Achieve Account in the amount of \$245.00; Federal Programs Account in the amount of \$850.98; High School Athletics in the amount of \$14,503.32; High School Activities Account in the amount of \$2,948.77 for a total bills-payable \$2,939,667.90.

Pay bills

On roll call - all voted in favor; motion carried.

MOTION - by Marazas, seconded by Ulmer to approve Statement of Taxes as prepared and submitted. All in favor on a voice vote. Motion passed.

Statement of Taxes

COMMITTEE REPORTS

Committee Reports

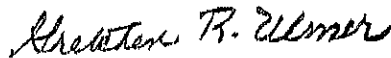
No additional committee reports. Mr. Naradko stated an upcoming Building & Grounds meeting is scheduled for Thursday, February 11, 2016 at 6:00 PM.

CORRESPONDENCE

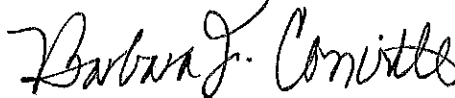
No correspondence at this time. However, Mr. Hunyara introduced a visitor, Aaron Putalavage, a local Boys' Scout Troop member who needed to attend a public meeting as a scout requirement.

There being no further business to report or discuss, the meeting adjourned on MOTION by Ulmer, seconded by Hunyara at 07:42 PM.

Respectfully submitted,



Gretchen R. Ulmer, Secretary



Barbara J. Conville, Assistant to the Secretary