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|---|------------------------|----------------------------------|--------------------------|
| <i>Date</i> May 25, 2016 | <i>Regular Meeting</i> | <i>High School Career Center</i> | <i>Albert J. Wank</i> |
| | <i>Kind of Meeting</i> | <i>Where Held</i> | <i>Presiding Officer</i> |
| <i>Members Present</i> Albert J. Wank | | <i>Members Absent</i> | |
| <i>Christopher Bentz</i> Robert W. Keifer | | | |
| <i>Gretchen R. Ulmer</i> Scott Hunyara | | | |
| <i>Albert D. Marazas</i> Sarah Newton | | | |
| <i>Kevin E. Wigoda</i> Michael Naradko, Sr. | | | |

The regular monthly meeting of the Minersville Area Board of Education was held in the Career Center of the Junior-Senior High School on Wednesday evening, May 25, 2016. The meeting was called to order by President Albert J. Wank at 7:04 PM.

On roll call, the following responded: Albert J. Wank, Gretchen R. Ulmer, Albert D. Marazas, Michael Naradko, Sr., Robert W. Keifer, Kevin E. Wigoda, Christopher Bentz, Scott Hunyara, and Sarah Newton.

Others present: Carl G. McBreen, Superintendent; James Yacobacci, Elementary Principal; Nannette Bentz, Assistant Principal; Mary Ann Wynosky, Special Education Supervisor; and Nicholas A. Quinn, District Solicitor.

The Pledge of Allegiance was recited.

AGENDA

Beginning the Agenda, Mr. McBreen was preceded by Mr. Wank who suggested that Agenda items #1 through #4 on the Supplemental Agenda be voted on after an Executive Session discussion. All members agreed that this was acceptable. Mr. McBreen then began the Agenda.

Postpone vote of Supplemental #1 - #4 until Exec. Session

MOTION - by Marazas, seconded by Keifer to approve the minutes of the regular meeting of April 27, 2016. Motion carried on a voice vote.

Approve Regular Meeting Minutes of 04/27/2016

MOTION - by Hunyara, seconded by Naradko to approve the Technology Committee minutes for the meeting of April 19, 2016. Motion carried on a voice vote.

Technology committee meeting minutes of 04/19/2016

MOTION - by Marazas, seconded by Hunyara to approve the Finance Committee minutes for the meeting of April 25, 2016. Motion carried on a voice vote.

Finance committee meeting minutes of 04/25/2016

MOTION - by Keifer, seconded by Wigoda to approve the Building & Grounds Committee minutes for the meeting of May 12, 2016. Motion carried on a voice vote.

B & G committee meeting minutes of 05/12/2016

MOTION - by Wigoda, seconded by Keifer to approve the following "Use of Facility" requests approved by the Superintendent under standing policy:

Approve Use of Facilities requests

- a. 07/25/2016 – 10/30/2016 – Minersville Youth Football Association – Football practice field evenings; Sunday games according to attached schedule.

On a voice vote, all members voted unanimously. Motion passed.

MOTION - by Marazas, seconded Ulmer by to approve payment for credits earned to: a. Addie Billingham – 6 credits @ \$438 = \$2,628

Payment of Credits

- b. Megan Catizone – 3 credits @ \$385 = \$1,155
- c. Kelly Howells – 3 credits @\$557.50 = \$1,672.50
- d. Nicholas Kutsmeda – 3 credits @\$557.50 = \$1,672.50
- e. Patrick Mason – 6 credits @ 438 = \$2,628
- f. Charlene Rarick-Knauss – 3 credits @ \$470 = \$1,410
- g. Hannah Rittle – 3 credits @ \$438 = \$1,314
- h. Megan Siminitus – 3 credits @700 = \$2,100
- i. Julianne Vuksta – 4 credits @ \$805 = \$3,220
- j. Kelsey Weachock – 3 credits @ 438 = \$1,314

On a voice vote, all in favor. Motion passed.

MOTION - by Hunyara, seconded by Ulmer to authorize Superintendent signature on Notice of Adoption of Policies, Procedures and Use of Funds by School District as a federal requirement of 34 CFR Part 3001 under the Individuals with Disabilities Education Act – Part B.
All members voted in favor on a voice vote.

34 CFR, Part 3001

MOTION - by Newton, seconded by Ulmer to approve authorize Superintendent and cause proper signatures on the PEMA – Designation of Agent Resolution for the Minersville Area School District.

PEMA

All members voted in favor on a voice vote. Motion passed.

MOTION - by Bentz, seconded by Ulmer to approve as “First Reading” draft copy of the Finance Policy #626 – Federal Fiscal Compliance and Policy #626.1 – Travel Reimbursement – Federal Programs. (See enclosed).

First Reading, Policy 626 and 626.1

All members voted in favor on a voice vote. Motion carried.

MOTION - by Bentz, seconded by Newton to approve as “First Reading” draft copy of the Operations Policy #808 – Food Services and Policy #827 – Conflict of Interest. (See enclosed).

First Reading, Policy #827

All in favor on a unanimous voice vote. Motion passed.

MOTION - by Keifer, seconded by Hunyara to accept with regret the resignation of Mrs. Jolene Gretsky from the 21st Century Schuylkill Achieve After School Program effective June 3, 2016.

J. Gretsky resignation from 21st CCLC - After school program

On a voice vote, all members voted in favor. Motion carried.

MOTION - by Keifer, seconded by Ulmer to record in minutes the donation of the Who’s on First? by the Gretsky Family to the Elementary Center Library in memory of Raymond Machita.

Library donation

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by Wigoda to approve on recommendation of the Finance Committee the 2016-2017 administrative and secretarial staff salaries as per attached listing.

2016-2017 Administrative and secretarial salaries

On a roll call vote, all members voted in favor. Motion carried.

MOTION - by Hunyara seconded by Wigoda to approve on recommendation of the Athletic and Activities Committees the extra-curricular staff salaries for 2016-2017 as per attached listing.

2016-2017 Athletic and Activities salaries

On a roll call vote, all members voted in favor. Motion carried.

MOTION - by Naradko, seconded by Ulmer to approve Board Appointments for 2016-17:

Board appointments 2016-2017

| | | | | |
|----|------------------------|--------|-------------------|-------------|
| 1. | Board Treasurer | 1 year | Albert D. Marazas | \$1,800 |
| 2. | District Solicitor | 1 year | Nicholas A. Quinn | 2,250 |
| 3. | Treas., Cafeteria Fund | 1 year | Carl G. McBreen | N/A |
| | | 1 year | Jennifer Laudeman | N/A |
| | | 1 year | Gail Bedford | N/A |
| 4. | Treas., HS Activities | 1 year | Carl G. McBreen | N/A |
| | | 1 year | Jennifer Laudeman | N/A |
| | | 1 year | James Grabusky | N/A |
| | | 1 year | Tammy Roberts | N/A |
| 5. | Treas., HS Athletics | 1 year | Jennifer Laudeman | N/A |
| | | 1 year | James Grabusky | N/A |
| | | 1 year | Tammy Roberts | N/A |
| 6. | School Physician | 1 year | Tavaria & Assoc. | \$9/student |
| 7. | Dental Examiner | 1 year | Dr. Earl Buehner | \$8/student |

| | | | | |
|----|---------------------|--------|-------------------------------|-----|
| 8. | District Depository | 1 year | | |
| | General Fund | | The First Bank of Minersville | N/A |
| | Athletic Fund | | The First Bank of Minersville | N/A |
| | Payroll Account | | The First Bank of Minersville | N/A |
| | Activities Account | | Miners Bank | N/A |
| | Cafeteria Fund | | Miners Bank | N/A |

On a roll call vote, all in favor. Motion passed.

MOTION - by Hunyara, seconded by Bentz to approve listed entry level salary schedules for secretarial staff effective July 1, 2016:

2016-2017 Starting secretarial salaries

| | | |
|----|---|----------|
| 1. | Secretary to the Superintendent | \$35,904 |
| 2. | Financial Secretary | \$33,462 |
| 3. | Payroll Secretary | \$33,462 |
| 4. | Secretary to the High School Principal | \$31,371 |
| 5. | Secretary to the Elementary Principal | \$31,371 |
| 6. | Secretary to the Special Education Supervisor | \$31,371 |
| 7. | Office Secretary | \$29,279 |

On a roll call vote, members voted in favor. Motion carried.

MOTION - by Wigoda, seconded by Marazas to approve on recommendation of the Athletic Committee the Tentative Athletic Account Budget for 2016-2017 in the amount of \$182,895. NOTE: 2015-2016 budget \$158,565.

2016-2017 Athletic Budget

On a roll call vote, all members voted in favor. Motion carried.

MOTION - by Keifer, seconded by Bentz to establish following rates for District sponsored summer swim program at Minersville Borough Pool:

Summer Swim Program

| | | |
|----|--------------------|------|
| 1. | District resident: | \$25 |
| 2. | Out of District: | \$35 |

NOTE: No increase from 2013

On a roll call vote, all members voted in favor. Motion carried.

MOTION - by Ulmer, seconded by Keifer to record in minutes notice form Pennsylvania Department of Education with respect to the federal financial assistance programs funded by this agency, Minersville Area School District's Single Audit Report for the year ended June 30, 2014 is approved as being substantially in compliance with the Office of Management and Budget Circular A-133 and other relevant federal and Commonwealth policy.

Single Audit Report 2014

On a unanimous voice vote all members voted in favor. Motion carried.

MOTION - by Ulmer, seconded by Keifer to approve summer work hours for office personnel, administration and custodial staff. Scheduled days/hours: Monday through Thursday, beginning the week of June 6, 2016 through August 26, 2016; 7:00 AM – 3:45 PM, ½ hour lunch. NOTE: Custodial hours may differ.

Summer hours

All in favor on a voice vote. Motion passed.

MOTION - by Ulmer, seconded by Bentz to authorize proper signatures on the revised Non-public Title I Agreement with Schuylkill Intermediate Unit #29 for the 2016-2017 school year.

2016-2017 Title I agreement

All in favor on a voice vote. Motion passed.

MOTION - by Hunyara, seconded by Ulmer to authorize Superintendent signature on Intent to Participate in the 2016-2017 Title III Language Instruction for LEP and Immigrant Students with the Intermediate Unit #29.

2016-2017 Title III agreement

All in favor on a voice vote. Motion carried.

MOTION - by Keifer, seconded by Wigoda to approve request of Minersville Borough for Minersville Area School District to subsidize a summer swim program at the Minersville Borough Pool from June 13 through June 30, 2016 and July 11 through July 28, 2016 with the following staff appointments:

Minersville Swimming Pool Instructors

- a. Water Safety Instructors @ \$10.50/hour:
 - Olivia Shpakovsky
 - Ryan Webster
 - Max Kelly

- b. Instructor Aides @ \$8.50/hour:

| | |
|------------------|--------------------|
| Lauren Leshko | Elizabeth Garraway |
| Amelia Garraway | Theresa Tellez |
| Devan DiRenzo | Spencer Paukstis |
| Giovanni Cazonie | Morgan Lusk |
| Tanner Steinhart | Marissa Klinger |

Mr. Wigoda wanted to note the swim program is a minimal cost to the school district. On a roll call vote, all members voted in favor. Motion carried.

SUPPLEMENTAL AGENDA

MOTION - by Naradko, seconded by Bentz to approve listed cafeteria prices effective with the start of the 2016-2017 school term:

2016-2017 School lunch pricing

| | 2016-2017 | 2015-2016 |
|---------------------|-----------|--------------|
| Breakfast | \$1.05 | \$1.05 |
| Lunch – Elementary | \$2.25 | \$2.15 |
| Lunch – Secondary | \$2.40 | \$2.20 |
| Adult | \$3.80 | \$3.70 |
| Milk | \$.55 | \$.55 |
| St. Nicholas School | \$2.90 | \$2.80 |
| Ala Carte Items | | See attached |

NOTE: Federal guidelines dictate prices.

On a roll call vote, all members voted in favor. Motion carried.

MOTION - by Bentz, seconded by Ulmer to approve as "First Reading" draft copy of the Finance Policy #609 – Investment of District Funds (See enclosed).

First Reading - Policy #609

All in favor on a voice vote. Motion carried.

MOTION - by Ulmer, seconded by Naradko to authorize Superintendent to sign contract with Assurant Employee Benefits for employee Life and Accidental Death & Dismemberment Insurance through Seltzer Insurance Company, Pottsville, in the amount of \$5,745 effective July 1, 2016. Note: 2015-2016 \$7,046, decrease of 18.2%.

Seltzer Insurance - Life & AD&D

All in favor on a voice vote. Motion carried.

MOTION - by Wigoda, seconded by Newton to approve Shannon Brophy as Cheerleading Advisor for the 2016-2017 school year at the salary approved on the extra-curricular listing.

S. Brophy 2016-2017 Cheerleading Advisor

On a voice vote, all members voted in favor. Motion carried.

MOTION - by Keifer, seconded by Bentz to approve Jessica Weiss as Assistant Cheerleading Advisor for the 2016-2017 school year at the salary approved on the extra-curricular listing.

J. Weiss 2016-2017 Asst. Cheerleading Coach

All in favor in a unanimous roll call vote. Motion carried.

MOTION - by Marazas, seconded by Keifer to approve Gretchen Ulmer as Board Secretary at a salary of \$1,800 effective May 25, 2016 for a four (4) year term.

G. Ulmer - Board Secretary salary set

On a roll call vote, all voted in favor; Motion passed.

MOTION - by Keifer, seconded by Naradko to approve findings of fact and conclusions of law relative to an expulsion hearing for student #17030.

Expulsion

On a roll call vote of 8-0-1, in favor; Mr. Hunyara abstained. Motion carried.

MOTION - by Keifer at 7:36 PM, seconded by Naradko to go into Executive Session. All members voted in favor on a voice vote. Motion carried.

Executive Session

MOTION - by Naradko, seconded by Keifer to resume the Supplemental Agenda at 7:47 PM. All members voted in favor. Motion carried.

Resume Regular Meeting

Returning to Supplemental item #1, MOTION - by Marazas, seconded by Keifer to approve on recommendation of the Finance Committee the Tentative General Fund Budget for 2016-2017 in the amount of \$17,980,686 and cause it to be properly advertised and posted for inspection twenty (20) days prior to final adoption. (See enclosed).

2016-2017 General Budget

On roll call vote, a unanimous vote was cast. Motion carried.

MOTION - by Wigoda, seconded by Bentz to continue in force the following taxes and amounts as listed:

2016-2017 Personal taxes

- a. School Code
 \$5 Per Capita
- b. Act 511
 \$5 Per Capita
- c. \$52 LST Tax
- d. \$186 Occupation Tax
 Note: 2003-2015 \$180.
- e. 1% Realty Transfer
- f. ½% Earned Income Tax

On a roll call vote, Hunyara and Keifer voted nay, all else yay. Motion carried.

MOTION - by Marazas, seconded by Bentz to establish Real Estate Tax for 2016-2017 at 40.02 mills.

2016-2017 - Real Estate Tax

On a roll call vote, all voted in favor. Motion carried.

MOTION - by Keifer, seconded by Naradko to authorize Solicitor Quinn to file Real Estate assessment appeals for designed properties sold from July 1, 2015 through June 30, 2016 with assessed value below sales price.

Real Estate assessments

On a roll call vote, all voted unanimously in favor. Motion carried.

STAFF REPORTS

Staff reports were highlighted for the Board.

Staff Reports

FINANCIAL STATEMENTS

MOTION - by Marazas, seconded by Keifer to approve the Treasurer's Report as prepared and submitted. On roll call - all voted yes; Motion passed.

Treasurer's Report

MOTION - by Wigoda, seconded by Hunyara to ratify the payment of bills from the General Fund in the amount of \$1,276,460.93; Cafeteria Account in the amount of \$57,803.75; 21st CCLC - Schuylkill Achieve Account in the amount of \$725.97; Federal Programs Account in the amount of \$1,443.52; High School Athletics in the amount of \$9,754.58; High School Activities Account in the amount of \$18,708.86 for a total bills payable \$1,364,897.61.

Pay bills

On roll call - all voted in favor; motion carried.

MOTION - by Marazas, seconded by Hunyara to approve Statement of Taxes as prepared and submitted.

Statement of Taxes

All in favor on a roll call vote. Motion passed.

COMMITTEE REPORTS

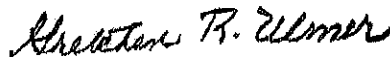
No additional reports.

Committee Reports

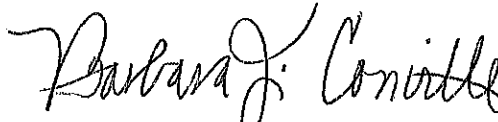
CORRESPONDENCE

There being no further business to report or discuss, the meeting adjourned on MOTION by Naradko, seconded by Hunyara at 7:51 PM.

Respectfully submitted,



Gretchen R. Ulmer, Secretary



Barbara J. Conville, Assistant to the Secretary