

**PARENT
INVOLVEMENT
PLAN**

**Llewellyn Early Childhood Center
Minersville Elementary Center**

2017-18 School Year

Adopted: September 24, 2012

Revised: September 20, 2017



Minersville Area School District

P.O. Box 787

Minersville, PA 17954

PART I GENERAL EXPECTATIONS

The Minersville Area School District agrees to implement the following statutory requirements:

- A. The Minersville Area School District will put into operation programs, activities and procedures for the involvement of Title I, Part A parents consistent with section 1118 of the *Elementary and Secondary Education Act (ESEA)*. Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- B. In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the Minersville Area School District will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and to the extent practicable, in a language parents understand.
- C. The Minersville Area School District will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parental involvement is spent (if applicable).
- D. The Minersville Area School District will be governed by the following statutory definition of parental involvement and expects that its Title I schools, the Minersville Area Elementary Center and the Minersville Area Early Childhood Center in Llewellyn, will carry out programs, activities, and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring ---

- (1) that parents play an integral role in assisting their child's learning;*
- (2) that parents are encouraged to be actively involved in their child's education at school;*
- (3) that parents are full partners in their child's education and are included, as appropriate, in decision making and on advisory committees to assist in the education of their child.*

PART II

DESCRIPTION OF HOW THE MINERSVILLE AREA ELEMENTARY

CENTER WILL IMPLEMENT PARENT INVOLVEMENT POLICY COMPONENTS

The Minersville Area Elementary Center will do the following in order to plan and implement effective parental involvement activities to improve student academic achievement and school performance:

- A. Parent meeting availability at all Title I special activities (described below) to discuss Title I operations, student reading performance, and DIBELS test results and other forms of assessment used to monitor progress.
- B. Parent workshops during activities to provide strategies and techniques to help parents work with their child in reading.
- C. Provide information about the Title I program, activities and tips, suggestions and strategies for parents to use in assisting their children with reading, as well as other educational related subjects as discipline, motivation, attendance, and nutrition in the Elementary Center quarterly newsletter.
- D. The Minersville Area School District will build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement through the activities described below. The activities described may be changed to fit the changing needs of students and parents.

(1) The Minersville Area Elementary Center will provide assistance to parents of children served by the school in understanding topics such as the following by undertaking the actions described in this paragraph

- the State's academic content standards
- the State's student academic achievement standards
- the State and local academic assessments including alternate assessments
- how to monitor their child's progress, and
- how to work with educators

(2) Title I articles within Elementary Center Quarterly Newsletters will provide information concerning the tests, curriculum changes and tips for parents in assisting their children with reading.

(3) Teachers provide information about state and local assessments and how to monitor a child's progress during a Title 1 Information Meeting held in September of each year.

- Meetings are scheduled at a variety of times to accommodate parent schedules and/or requests – during school hours, before or after school, and evening. Phone conferences are held with those parents who are unable to attend.
- MMS On-line grades, homework completion, information from classroom teachers, Title 1 report cards.
- Individual classroom teacher newsletters and web-sites where applicable.

(4) The Minersville Elementary Center will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement through:

- Parent workshops, provided by the Schuylkill Intermediate Unit, scheduled at various times to help parents work with their children to improve academic achievement in reading.

- Information packets which include lists of appropriate educational websites.

(5) The Minersville Area School District will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals, and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- Discussing parent involvement activities at faculty meetings.
- Exploring parent involvement in-service programs for teachers, staff members, and parents.
- Participate in local parent involvement trainings when available.
- Parent/Teacher conferences

(6) The Minersville Area Elementary Center will take the following actions to ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and the extent practicable, in a language the parents can understand.

- The Federal Programs coordinator will relate all information about Title I program, meetings, and other information to the parents of participating children in an understandable and uniform format. It should be noted that the Federal Programs Coordinator is also the ESL Coordinator. Meetings and/or notices will be sent out at least ten days prior to the events and/or activities.
- Social media outreach

(7) Annual activities for parent involvement: (Parents are given the opportunity to discuss changes or amendments to our policy and program.

- *Orientation Night* held in early September. Title I staff will be introduced to all parents. Eligibility and purpose of the program will be discussed.
- Informational meeting in late September/early October. Title I staff will be introduced and policies and procedures for the year will be discussed. Parent/Student/Teacher Compact will be discussed and signed.
- *Family Reading Night* held in March at the Elementary Center for first and second grade students and their parents, including non-public.
- *Book Bingo* will be held in April at the Minersville Elementary Center for both public and non-public third and fourth grade students. Parents may attend and assist their children in playing Bingo and winning books of their choice. Parents may also meet with the Federal Programs Coordinator to discuss Title I and any other educational issues.
- *Parent Teacher Conferences* held in November at various times during the day. Phone conferences are given upon request throughout the year.

PART III DESCRIPTION OF HOW THE LLEWELLYN EARLY CHILDHOOD CENTER WILL IMPLEMENT PARENT INVOLVEMENT POLICY COMPONENTS

The Llewellyn Early Childhood Center will do the following in order to plan and implement effective parental involvement activities to improve student academic achievement and school performance:

- A. Parent meeting availability at all Title I special activities (described below) to discuss Title I operations, student reading performance, and DIBELS test results and other forms of assessment used to monitor progress.
- B. Parent workshops during activities to provide strategies and techniques to help parents work with their child in reading.
- C. Provide information about the Title I program, activities and tips, suggestions and strategies for parents to use in assisting their children with reading, as well as other educational related subjects as discipline, motivation, attendance, and nutrition in the Elementary Center quarterly newsletter.
- D. The Minersville Area School District will build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement through the activities described below. The activities described may be changed to fit the changing needs of students and parents.
- E. The Llewellyn Early Childhood Center will provide assistance to parents of children served by the school in understanding topics such as the following by undertaking the actions described in this paragraph
 - the State's academic content standards
 - the State's student academic achievement standards
 - the State and local academic assessments including alternate assessments
 - how to monitor their child's progress, and
 - how to work with educators

(1.) Title I articles within Quarterly Newsletters will provide information concerning the tests, curriculum changes and tips for parents in assisting their children with reading.

(2.) Teachers provide information about state and local assessments and how to monitor a child's progress during a Title 1 Information Meeting held in September of each year.

- Meetings are scheduled at a variety of times to accommodate parent schedules and/or requests – during school hours, before or after school, and evening. Phone conferences are held with those parents who are unable to attend.
- Free materials provided by the US Department of Education on various education topics are available at meetings and activities.
- MMS On-line grades, homework completion, information from classroom teachers, Title 1 report cards.
- Individual classroom teacher newsletters and web-sites where applicable.

(3.) The Minersville Area School District will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement through:

- Parent workshops, provided by the Schuylkill Intermediate Unit, scheduled at various times to help parents work with their children to improve academic achievement in reading.
- Information packets which include lists of appropriate educational websites.

(4.) The Minersville Area School District will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals, and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- Discussing parent involvement activities at faculty meetings.
- Exploring parent involvement in-service programs for teachers, staff members, and parents.
- Participate in local parent involvement trainings when available.
- Parent/Teacher conferences

(5.) The Llewellyn Early Childhood Center will take the following actions to ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and the extent practicable, in a language the parents can understand.

- The Federal Programs coordinator will relate all information about Title I program, meetings, and other information to the parents of participating children in an understandable and uniform format. It should be noted that the Federal Programs Coordinator is also the ESL Coordinator. Meetings and/or notices will be sent out at least ten days prior to the events and/or activities.
- Social Media outreach

(6.) Annual activities for parent involvement: (Parents are given the opportunity to discuss changes or amendments to our policy and program.

- Informational meeting in late September/early October. Title I staff will be introduced and policies and procedures for the year will be discussed. Parent/Student/Teacher Compact will be discussed and signed.
- *Fall Reading Fest* for all kindergarten students and parents, including non-public students, at the Early Childhood Center in Llewellyn. A meeting with parents in attendance will be held to discuss Title I operations and other school/educational issues and concerns. Reading tips and materials will be provided to aid parents at home.

PART III Parent Participation Forum

- A. The federal programs coordinator, Title I teachers, and parents of Title I reading students will meet periodically at scheduled parent involvement activities. Their recommendations are applied to our existing policy where applicable. The purpose of the meeting is:
- To inform parents/guardians of the program services.
 - To discuss the grant that funds the services.
 - To inform parents/guardians of planned activities.
 - To discuss questions and concerns about the program and/or services.
 - To discuss ideas to improve the program.
- B. Each year during the spring, a survey will be sent home to enable parents to evaluate our program and the parent involvement policy.

The Title I coordinator and teachers will attend the meetings.